



November 6, 2018
6pm- 7pm

School Advisory Council
MEETING MINUTES

In attendance: Lisa Vaughan (Principal), Michelle Kavanaugh (Vice-Principal), Paul Sulley, Patsy MacDonald, Danielle Skinner, Jen Comeau, Pat Brannon, Allison Mosher, Abby Mosher (student)

Regrets:

1. Call to order – Lisa
2. Approval of agenda – All
3. Student Representatives
 - a. Recruiting additional students -confirmed one from Grade 8 – looking for a representation of French/English and male/female from each grade
 - b. Abby
 - Grade 8 & 9 lunch room – room is crowded, everyone seems to be gathering in one room. Lunch monitors will try to spread the group out.
 - Leadership Committee is going well. Sub committees have been developed – approximately 30 kids in total
4. SAC roles and members update – Paul
 - a. Chair – Paul Sulley
 - b. Secretary – Allison Mosher
 - c. Currently, no other roles to fill
 - d. Still looking for community members to join the committee, some ideas were provided.
ACTION: All committee members will look to recruit.
5. Old business – n/a
6. New business
 - a. SAC PD Session Nov 1 – Darlene and Lisa
 - I. HRCE and Department of Education were represented.
 - II. Talked about the handbook and the funding allocated to each school.
 - III. Discussion came up as to whether it is divided equitably among the schools
 - IV. Brainstorming sessions took place and ideas came up to access some of the funds for mental health supports and transitions (elementary to junior high and junior high to senior high). There was some talk about using funds for travel support and babysitting for parents to attend meetings.
 - V. The funding needs to be related to School Planning, Policy Development and Operations
 - b. Consultation on Extra Curricular Activities Policy – Darlene and Lisa
 - I. Previously, NSTU member needed to be attached to all activities however, a parent could sign off on a consent form if there was another volunteer. Draft

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policy will change the requirement of the parent sign off – as long as all other requirements have been met.

ACTION: Committee to review the policy and provide feedback by next meeting.

- c. School Advisory Council Handbook Request for Feedback – Darlene and Lisa
 - a. Want feedback on the handbook by the end of March
 - d. School administration highlights- Lisa reviewed, see attached
 - e. Proposals to access SAC budget- Lisa
 - i. Mr. Jackson has submitted a proposal – 5 subscriptions to Civic Mirror – an online simulation where students make decisions around law, government, economics or citizenship. Lots of questions from the committee.
ACTION: Lisa will invite Mr. Jackson to a SAC meeting so he can answer questions.
 - f. Letter of Agreement- Lisa
Lisa highlighted the changes in the revised policy, they include:
 - Number of members:
 - Old agreement – 18 members
 - New agreement – 12 members
 - Number of meeting per year:
 - Old agreement - 4 times per year
 - New agreement - 6 times (minimum) – 6pm-7pm
 - School discipline committee was removed.
 - Bylaws – process among staff, students and administration
 - Setting the dates for next years meetings
 - Old agreement – set at the first meeting in September
 - New agreement - set at the final meeting of the school year
 - School improvement plan
 - Diversity – not included throughout the document, would like to have it added
7. Special reports and/or presentations- N/A
 8. Next meeting date- Tuesday, December 4, 2018
 9. Adjournment at 6:55pm

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