



Caledonia Junior High School
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Principal: Mrs. L. Vaughan
Vice Principal: Mrs. M. Kavanaugh
<http://caj.hrsb.ca/>

6 February 2020

Dear Parents/Guardians,

Next week on Feb 18th, we will be conducting a lockdown drill at the school. The purpose of this drill is to protect students and staff from a potential danger in the building. During this drill, all doors will be closed and locked, students will be moved “out of sight” from windows and doors, and everyone will remain in place until further instructions are given.

We want to assure you that teachers and staff use age-appropriate language when practicing these drills with students. For instance, how the drill is explained to students in grade Primary is different than instruction/language used with high school students.

For the safety of our students, it is important that we plan and practice these drills. Your child may come home and want to talk about it afterward.

These drills are an essential part of our Emergency Management Plan. In the event of an actual lockdown/emergency, you will receive communications from the Halifax Regional Centre for Education. The HRCE will communicate in the following ways:

- Direct e-mail and text messages to parents/guardians.
- HRCE Twitter – @HRCE_NS
- HRCE Website – www.hrce.ca

As parents/guardians, your first instinct in the event of an emergency may be to call or come to the school. This is completely understandable but we would that not do this. It is entirely possible that your well-intentioned actions could hamper the efforts of school and emergency officials to resolve the situation. Once the emergency is over, instructions will be provided so you can reconnect with your child(ren).

Your continued support is always appreciated. Please reach out if you have any questions or concerns.

Lisa Vaughan
Principal

Michelle Kavanaugh
Vice Principal