



Caledonia Junior High School
38 Caledonia Road, Dartmouth, NS B2X 1K8
Telephone: 435-8413 Fax: 435-8425
Principal: Mrs.A. Pugsley-Connell
Vice Principal: Mrs. A.Swinemer
<http://caj.hrsb.ca/>

November 15, 2021

Good evening families,

This year, parent-teacher interviews will be completed via phone calls. Parent-Teacher will be held on November 25, 2021 from 1pm to 3:30pm and from 4:30 – 6pm. Parents/Guardians will be able to register for an appointment time using OPTIS. On November 16, 2021, teachers will call the families at the scheduled time. The OPTIS webpage for our school will go live Tuesday, November 16th at 9am and remain open until November 24, 2021. Grade eight and nine families may already be familiar with the OPTIS and may already have accounts from the years previous. The link for Caledonia's OPTIS is provided below.

Families new to Caledonia can create an account (on the main page for our OPTIS profile), and any families that have created an account previously but cannot log in can reset their password on the main page of our OPTIS profile. For any problems creating an account or resetting an account, please contact Ms. Tracey West (School Secretary) by phone 902-435-8413 (press 0) or by email: twest@hrce.ca Parents/Teacher phone calls will be five minutes but are booked in a seven-minute window to facilitate transitions and connection time. The OPTIS system can be found at: <http://www.parentinterviews.com/Caledonia> The link to OPTIS will also be provided on the school webpage. OPTIS help documents is located on their main login page of the OPTIS website listed above.

Kind Regards,

Andrea Pugsley-Connell